



February 25, 2015

Project No: **BP #15 – Signage and Wayfinding**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a SBE-Construction firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **TOMORROW: THURSDAY, FEBRUARY 26, 2015 at 5:00 P.M. (DUE TO THE NATURE OF THE PROJECT).** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project. **TIME IS OF THE ESSENCE.**

The letter of availability may be sent via facsimile transmission to **(305) 375-3160** or via email to **kellyd@miamidade.gov**. If you have any questions, please contact me at (305) 375-3147.

Sincerely,

Kelly Duncombe
Miami-Dade County Internal Services Dept.
Small Business Development Division
111 NW 1st St. 19 Floor Miami, FL 33176
305-375-3147 (P) 305-375-3160 (F)
kellyd@miamidade.gov

miamidade.gov
Delivering Excellence Every Day

<http://www.miamidade.gov/internalservices/small-business.asp>

VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 **FAX: 375-3160**

PROGRAM COORDINATOR: Kelly Duncombe

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: **Signage and Wayfinding**

PROJECT NUMBER: **BP #15**

(Scope of work and minimum requirements for this project is attached.)

NAME OF SMALL BUSINESS ENTERPRISE-CONSTRUCTION (SBE-CONSTRUCTION)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: **Signage and Wayfinding**

PROJECT NUMBER: **BP #15**

SEE ATTACHED: **Project Description, Qualifications; License Requirements, Etc.**

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: kellyd@miamidade.gov or via fax (305) 375-3160 attention Ms. Kelly Duncombe. (you may select more than one option)

_____ Prime has experience working on projects with a similar size and scope to this project, meets the requirements as indicated in the attached document and can perform the work as required.

_____ Prime DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the attached document.

Similar contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ **SIGNATURE:** _____

TELEPHONE NUMBER: _____ **E-MAIL ADDRESS:** _____



HUNT Construction Group, Inc. - An AECOM Company
2 Oakwood Blvd., Suite 125
Hollywood, Florida 33020
Phone: (305) 326-0577 Fax: (305) 325-0765
www.aecom.com
www.huntconstructiongroup.com

Bid Package Breakdown

SUPPLEMENTAL INFORMATION

For Specialty Contractor

BP #15

Date: February 25, 2015

BP Name: Signage and Wayfinding

Bid Package Description: Furnish and Install Signage and Wayfinding

Specific Requirements and Scope:

This scope includes furnish and install the Signage and Wayfinding. The firms bidding this work as a Prime will need to have the ability to custom fabricate the material and install.

Specific Skills Required:

Bidder must have sufficient experience in this type of work as proven in comparable projects. Bidder must be familiar with fast track performance of project and understand that the design is ongoing. Bidder must have the financial capability to have the funds available to handle the project due to the fast track nature.

Risks Associated with this Package:

Work must be completed within the time frames established so as to not hold up the other trades.

Firms must have a good safety record.

Experience and Licenses Required:

Subcontractor must have five(5) years of experience performing this type of work including the magnitude and schedule conformance.

Schedule/Performance and Manpower Requirements:

Contractor must have the manpower capability to adhere to the fast track schedule while maintaining high quality work.

Subcontractor must have the manpower available to perform this work in the time frame allotted in this fast pace project.

Participants in this package must be responsive to the direction and schedule needs and must be flexible to provide manpower as needed and when needed.



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Insurance Required:

Subcontractor must be able to be enrolled in an OCIP program or be able to provide insurance limits of the project.

General Liability insurance will be required. (\$5M per occurrence)

Bonding required:

A 100% Payment and Performance Bond will be required (from an A rated size VIII or better).

Contracting Required:

Bidder must be able to execute the Hunt Subcontractor Agreement.

Bidder must have home office support that can maintain reporting requirements of the Construction Manager (SBD, CWP, Safety)

Bidder must have a clean record with regards to legal claims.

Due to the complexity of the bid package, contractor must have experience in managing and contracting lower tier subcontractors.

Programs Required:

SBD (CSBE) and CWP

The Stadium aspires to have at least 70% of the project's workers be residents of Miami-Dade County, 20% of which are from the County's Community Development Block Grant (CDBG) eligible areas.

The Stadium also aspires to hire a minimum of 10% of the project's workers from Miami - Gardens. Labor residing in zip codes 33056, 33055, 33054, 33169 and 33014 should be given first preference for hire.

The project also aspires to utilize as many local firms as reasonably practical and aspires to have at least 35% of the firms hired as subcontractors be firms located within Miami-Dade County.

BID PACKAGE SBD INFORMATION SHEET

Miami Dolphins

Hunt Construction Group

Date: February 25, 2015

Bid Package number: 15

BP Package Name: Signage and Wayfinding



HUNT
An AECOM Company

HUNT Construction Group, Inc. - An AECOM Company

2 Oakwood Blvd., Suite 125

Hollywood, Florida 33020

Phone: (305) 325-0577 Fax: (305) 325- 0765

www.aecom.com

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Preliminary Outline of Work Scope	Estimate Detail and Scope	CSBE Possible Opportunities	BID PACKAGE \$ Totals	Specialty Contractor Dollars (not included in SBD Program)	Single Source Dollars (not included in SBD Program)	Non Specialty Dollars	Potential CSBE Participation Dollars
Signage and Wayfinding	Furnish and Install Signage and Wayfinding						



Attachment II

Subcontractor's Scope of Work

A. General Description of the Scope of Work:

Subcontractor shall perform the Subcontract Work generally described below (and as further described in the Contract Documents) to provide the following:

BP-15 – Signage and Wayfinding

The intent of this Attachment II is to describe and clarify the Work required under this Agreement. It is the responsibility of this Subcontractor to provide the Signage and Wayfinding Work associated with the Miami Dolphins Stadium Renovations project in accordance with the Contract Documents and as described below.

B. Payment and Performance Bonds:

Bonds will be required: Yes No

Bonds will be furnished in accordance with the provisions of Attachment VI.

C. Specific Requirements:

1. Subcontractor shall provide (furnish and install) all Work described by the following specification sections necessary for the proper completion of this Scope of Work as further clarified by this Attachment II:

<u>SECTION NO.</u>	<u>TITLE and DESCRIPTION</u>
Division 00	All Sections
Division 01	All Sections
SD-1	SIGNAGE
Spec Section 05 50 00	MISC METALS
Spec Section 07 92 13	JOINT SEALANTS
Spec Section 09 91 00	PAINTING
Spec Section 10 14 00	SIGNAGE
P2.11A	WAYFINDING & CODE SIGNAGE BID MATRIX
	FINISH LEGEND/SCHEDULE

2. Subcontractor shall be responsible for the engineering, furnishing, and installation of the following signage and systems:
 - a) Non-illuminated directories
 - b) Internally illuminated signs with fluorescent lighting and LED lighting
 - c) Aluminum signs and supports
 - d) Polycarbonate signs
 - e) Acrylic signs
 - f) Regulation signs
 - g) Vinyl decals
 - h) Room identification signs
 - i) Way finding signs

Attachment II

Subcontractor's Scope of Work

- j) Code Signage
 - k) Meet all ADA requirements
3. Scope of Work includes all accessories and items required and necessary for complete work as described in the Contract Documents.
 4. Scope of Work includes demolition of existing signage; (*supplemental information to follow*).
 5. Scope of Work shall include provisions for temporary signage (i.e. at 200/300 levels, temporary egress, Dolphins operations, etc.); (*supplemental information to follow*).
 6. Exact sign messaging information will be provided after subcontract award. Subcontractor will work with Hunt Construction Group, the design team, and the Dolphins to coordinate exact signage content.
 7. All mounting, metal supports, anchors, straps, embed plates, brackets, posts, adhesive, paint, footings, cables and all other type of work to attach signage to structure at any type of location. This Subcontractor is responsible for any and all work and labor necessary to support, hang, attach, anchor, and stand all signage as described by Contract Documents unless specifically excluded from the Scope below.
 8. Provide to other Subcontractors all embeds and sleeves related to this subcontractor's Work for their installation. Provide all information for required block outs to other Subcontractors. Provide in a timely manner as required by installation contractors. Any embeds, sleeves or block outs not coordinated in a timely manner shall be installed at this Subcontractor's cost. This Subcontractor shall provide and coordinate with installing Subcontractor's and shall provide all required information to these Subcontractor's including shop drawings, setting drawings, layout, etc. as required to fully furnish and install these embeds/sleeves/block outs.
 9. This Subcontractor is responsible to provide all in-wall blocking that may be required to fully install the signage elements. This subcontractor to coordinate installation with specific trades installing wall/façade framing in order to ensure the blocking is installed in a timely and accurate manner.
 10. Furnish and Install all lighting internal to signage, including final connection. Coordinate with Electrical Subcontractor who shall provide all conduit and power to signage as shown on the electrical drawings. This subcontractor is responsible for all materials required for final connections.
 11. Furnish and install sealants required and/or necessary to provide completed work.
 12. This Subcontractor to provide finish painting as required for this Scope of Work. This Subcontractor shall also provide touch up of finish paint damaged during the Signage installation process. This Subcontractor shall provide touch up of prime paint damaged during the Signage installation process.
 13. This Subcontractor to provide all engineering where required for this Scope of Work. Subcontractor to provide engineered shop drawings with engineer's seal as required in the specifications. This Subcontractor must submit accordingly for any and all required permits.
 14. Professional Liability Insurance shall be provided in accordance with Attachment V.
 15. This Subcontractor to provide any/all core drilling that may be required to fully install the Signage Scope of Work. Core Drilling shall include protection of other work in place, removal of core, concrete replacement and joint sealant.
 16. This Subcontractor to coordinate structural requirements with the Structural Engineer of record for all mounting conditions affecting the structure. Any drilling of structural steel shall

Attachment II

Subcontractor's Scope of Work

be performed by this Subcontractor. All drilling must be approved by Structural Engineer before the work is completed. Coordinate with Structural Steel Subcontractor.

17. This Subcontractor to provide Mock-Ups to specified sizes per the Contract Documents. Removal of any required mock-ups (as necessary) are included in the subcontract price.
18. This Subcontractor to remediate/replace any fireproofing that may be removed due to the installation of Signage. This Subcontractor to coordinate with the installing fireproofing Subcontractor to remediate these conditions.
19. Subcontractor shall provide all preparation necessary to perform the work. Subcontractor shall review work areas which precede their installation, and substrate, and shall advise Construction Manager, in writing, of any condition whose defect exceeds industry standards. Proceeding with work shall indicate acceptance of work areas and/or substrate.
20. Subcontractor shall comply with all necessary field conditions before installation which includes but not limited to temperature, humidity and ventilation limitations. Subcontractor shall test substrate and areas, as necessary, for containment of moisture and moisture vapor emission, pH, and alkalinity levels that would be detrimental to the installation of this subcontractor's materials to ensure compliance with the contract documents and manufacturer's installation recommendations.
21. Subcontractor responsible for purchase of any and all fonts used throughout the sign system.
22. Subcontractor shall cooperate fully with Construction Manager and other key trades to ensure obtaining the Certificate of Occupancies in an expeditious manner.
23. Subcontractor shall provide a minimum of a full time on-site Project Manager and Project General Superintendent who is responsible for all aspects of all work associated with this Subcontract.

D. Exclusions

1. The following items are specifically excluded from the Work of this Subcontract.
 - A. Misc. Steel.
 - B. Soffit framing.
 - C. Phenolic Resin Panels.